

03/11/2011 – Adobe® released an update that addresses the problem described below. Upgrading to Adobe Reader® version 10.0.1 may correct the problem without having to perform the tasks listed below. If you are having trouble opening your pay stub file, try upgrading to Adobe Reader 10.0.1 to see if that corrects the problem. If not, try the steps below.

Employee Self-Service if using Adobe Reader Version X (10.0.0)

02/18/2011 - Users who have updated their Adobe Reader to version X (10.0.0) in Microsoft® Windows® Internet Explorer® may need to change some of their computer settings for the new version of Reader to work with Employee Self-Service. Without performing the following system changes users may not be able to open and view their pay stubs.

1. Open Adobe Reader X and go to 'Edit', then 'Preferences'
2. Click on Internet option in the list
3. Uncheck Display PDF in browser
4. Click 'OK'
5. Close out of Adobe Reader X
6. Open up Internet Explorer
7. Go to 'Tools', then 'Internet Options'
8. Click on the Security Tab
9. Click on Trusted Sites
10. Click on 'Sites'
11. Add the web address of the Employee Self-Service site: www.evolutionpayroll.com
12. Click 'Close'
13. With the 'Trusted Sites' still selected, lower the Security Level for this Zone to 'Medium Low'
14. Click 'OK'
15. Open a pay stub to confirm settings